

Warrior Band Boosters General Meeting Minutes

Date: May 21, 2015
Location: Mr. Powell's Classroom
Meeting called to order: 7:05 pm

President Susan Taylor called the meeting to order.

The minutes from the April 22, 2015, Booster meeting were distributed previously by email and posted on the band's web site. The minutes were approved on motion by Kate Tierney and seconded by Debra Wasserman.

JPAF – Sheril Jalm

- JPAF is handing out \$5,000 in scholarships this year, as well as an additional \$1,000 college scholarship.
- JPAF's next fundraiser is the Muck Bunny Trail Run, a 6K/11K race, on Sunday, June 14 at 7:00 AM. Parent and student volunteers are needed the day of the race. Students will earn DOUBLE community service hours! Contact Sheril at president@jpaf.org to volunteer.
- JPAF's goal is to raise \$30,000 in five fundraisers this coming year because they have increased their scope to help chorus, drama and guard programs.
- JPAF also presented \$850 to Mr. Larkin for new jazz fronts for the Jazz Ensemble.

JUPITER FESTIVAL OF BANDS

Dena Esteva, the incoming Booster President for Park Vista High School Band, attended our board meeting to give us tips for holding our first marching band competition.

Volunteers

- Try to get as many alumni and band student siblings to volunteer as possible.
- Encourage volunteerism by offering food tickets when working a full shift.
- Paramedics/Explorers/Police working the event should be free.
- Alumni: Band movement is a good area for them to work since they have experience at events.
- Water stations are a good place for young/middle school kids with adult supervision.

Concessions

- Food trucks (or outside food vendors) are not profitable.
- Park Vista invested in fryers
- Borrow equipment from elementary/middle schools (popcorn machines, sno-cone machines, etc.)
- Have parents donate propane tanks and/or propane gas; make sure you know how many tanks you will need prior to the event.
- Park Vista purchases from Cheney Bros.
- Have someone man (guard) the food truck so food doesn't walk away.
- *Tommy Schulz noted that Fishing Headquarters has a walk-in freezer that can hold any donated food.*

Attendance estimate depends upon the number of bands in attendance.

Do everything you can do to maximize profit by getting as many supplies donated as you can.

Mr. Milton Joselyn, Band Director at John I. Leonard High School, also attended our meeting to give us tips.

Concessions

- John I Leonard buys their food from Sam's Club and rents a refrigerated truck from Ryder to store it
- They have four deep fryers and a separate fryer for funnel cakes.

- Regency Party rents deep fryers for \$75 per day.
- Should have access to food warmers.
- Make sure you have enough propane. *We can get tanks donated from Ferrell and we pay for the gas.*
- John I Leonard does not do tickets because they don't like to have their patrons stand in two lines to purchase concessions.

Both Ms. Esteva and Mr. Joselyn suggest doing a walk-through with all of the volunteers a couple of days prior to the event.

Judges

- Mr. Larkin plans on hiring judges through the judges association this first year
 - We arrange for the hotel and pay for it
 - We provide two catered meals at the event
 - They get a 20-30 minute break for dinner
 - They are supposed to have their own recorders. Comments are transferred to a flash drive (2GB minimum). One flash drive is needed per school. These are given to the band directors at retreat.
- There is also a program called CompetitionSuite (competitionsuite.com) that stores everything online, eliminating the need for flash drives. The cost is \$7 per participating group.

Awards

- Don't do "Superior" trophies as that will be a big expense. Our show is near the end of the season, so it is likely that all schools would earn one.
- If you can get the trophies donated, that would be great.

ATM

- John I Leonard does not have one; they've never looked into it. They do use the PayPal system available in Charms to allow patrons to purchase tickets by credit card via iPad/iPhone. You would lose the 3% processing fee charged by PayPal. *Could we make a PayPal account for JHS Band?*
- Can we ask Velocity Community Credit Union to have a vendor tent at the event, and they could bring their own ATM and monitor it?
- David Cooper suggested that we would need security for the ATM.

Judges' Hospitality Room

- Serve judges lunch and dinner
- Lock doors in between
- Bathrooms should be close by and provide directions as necessary

Band Directors' Hospitality Room

- Need special wristbands for entry; gets expensive if you allow all staff members to enter
- Need parent to monitor wristbands

Parking

- John I Leonard does charge for parking by asking for a donation. They make \$3,000-4,000 doing this. They also give programs to everyone who donates.

Programs

- JIL charges \$3 for programs.
- Cut off changes at least 2 weeks before the show

Competition Application

- Need a printable application for band directors so they have something to give to their bookkeepers. *We will adjust the email confirmation received by band directors after registering online to say that the email can be printed and used as an invoice.*

Hotel

- Recommended to find as soon as possible
- Get the best price you can since we pay for it
- Book rooms in individual judges' names
- Judges are responsible for their own transportation to/from the venue after arriving in Jupiter

Soliciting Bands to Attend

- Our show is held after Palm Beach MPAs, when many bands finish their marching band season.
- Solicit bands that participate in the FMBC circuit - send postcards/emails and focus on these bands

After the Event

- Email band directors a survey to see what can be improved

OFFICER/COMMITTEE REPORTS

FINANCE REPORT – Gina Phinney

We have collected \$16,000 since last month's meeting because of students who wanted to attend the banquet. We have about \$31,000 in our account as of May 15. Of that, \$22,000 is prepaid for next year, so we have a positive balance of about \$9,000.

We have a total of \$10,000 (or about 5%) in outstanding fees. We are hopeful that we will collect most of that.

We estimate that we broke even for the banquet.

Financial statements were sent out today.

FUNDRAISING

We really need a Fundraising Chair for next year. Michelle Kellogg and Rose Lynch will help, but we need a chairperson.

FORMS – Debbie Wiley

All forms for marching band are due June 3.

Watch your email for the Fair Share form. We will require all families provide one adult volunteer to work one shift at the Jupiter Festival of Bands.

VOLUNTEER NEEDS

Band Camps – June / July / August

We will need many volunteers for band camps. Watch your email for information on how to volunteer via SignUpGenius.

We have MANY open volunteer positions for next year:

- Fundraising Chair (or Co-Chair)
- Bake Sale Fundraisers
- Enjoy the City Coupon Books Fundraiser
- Honda Classic Birdies for Children Fundraiser
- Macy's Shop for a Cause Fundraiser
- Mixed Bag Designs Fundraiser
- Silent Auction Fundraisers
- Athletic Booster Liaison
- Assistant Concert Coordinator
- Marching Band Uniform Team
- Concert Band Uniform Team
- New Student Liaison - *Debra Wasserman volunteered*
- Spirit Volunteer Assistant Coordinator

CONSTRUCTIVE CRITICISM

Next year, Spirit volunteers will sign up online via SignUpGenius instead of on the bulletin board in the band room. All volunteers will still need to sign in/out to receive hours towards the Volunteer Credit.

All volunteers must re-register in VIPS after July 1. This must be done every year. Volunteers are also responsible for entering their own hours into the VIPS system. It is very important for volunteers to do this as it benefits the school.

Mr. Larkin pointed out that you are covered by school district insurance only if you are registered in VIPS as a volunteer. You must also be registered as a volunteer to chaperone any trips.

Mr. Larkin also pointed out that when we are recruiting for band that we should also be recruiting parents.

ADJOURNMENT: The meeting was adjourned.