

Warrior Band Boosters General Meeting Minutes

Date: August 27, 2014
Location: Band Room
Attendance: Approximately 70
Meeting called to order: 7:05 pm

Booster President Stephanie Schulz called the meeting to order and welcomed everyone in attendance. Please make sure you get a raffle ticket as we will be having three drawings throughout the meeting courtesy of Big Apple Pizza. Big Apple donated the pizzas for the meeting tonight, and we have used them for the last 2–3 years for our football concessions.

The minutes from the May 21, 2014, Booster meeting were distributed at the end of the school year via email and are available on our web site. The minutes were approved on motion from Tom Schulz, seconded by Kate Tierney.

FINANCES – Rose Lynch

We ended last year with approximately \$45,000 in our account, but only \$5000-6000 of that was not allocated towards students for this year (excess Fair Share).

Our current balance is approximately \$18,000. Recent purchases include a sound mixer (\$3,000), marching band practice uniforms (\$2,800), and marching band and class instructor fees.

We need everyone to fund raise and pay their fair share so we can pay all the bills we are expecting in the next couple of months.

To date, we have raised \$2,000 from Mighty Cold Towel sales, and four banners have been sold on behalf of the band.

If you have questions about your financial statement, ask assistant treasurer Gina Phinney (GinaPhinney@comcast.net) via email. She sends out the financial reports.

VERY IMPORTANT: if you want to be reimbursed for something purchased for the band, it must be pre-approved by Mr. Larkin. Otherwise, it will be a donation. Please copy Rose Lynch (jhsbandtreasurer@comcast.net) on any correspondence regarding reimbursement.

Raffle: David Cooper won a free 16" cheese pizza.

COMMUNICATION – Debbie Wiley

Email

Email is our primary means of communication. If you are not receiving JHS Band emails, please contact Debbie Wiley (WileyDebbie@bellsouth.net) to add your email to our distribution list.

Remind 101

Parents and students can also receive text reminders. Mr. Larkin is using the app **Remind 101** to send out reminders for all band classes and the Spirit of Jupiter marching band. Anyone can sign up by simply sending a text as described below. This is NOT Mr. Larkin's phone number, and you will not be able to use the Remind 101 phone number to contact him. These texts are one way only. The best way to reach Mr. Larkin directly is via his email at Michael.Larkin@palmbeachschools.org.

To subscribe to your child's class/activity:

Spirit of Jupiter Marching Band - Text @spiritofj to (561) 515-5698
Wind Symphony - Text @jupiterws to (561) 515-5698
Jazz Ensemble - Text @jupiterje to (561) 515-5698
Symphonic Band - Text @jupitersb to (561) 515-5698
Percussion Ensemble - Text @jupiterpe to (561) 515-5698

Contacts

- Financial statement questions should be addressed to Gina Phinney (ginaphinney@comcast.net) or Rose Lynch (jhsbandtreasurer@comcast.net)
- Questions about emails or the web site should be directed to Debbie Wiley (wileydebbie@bellsouth.net)
- Attendance issues should be directed to Mr. Larkin (Michael.larkin@palmbeachschools.org)

VOLUNTEER COORDINATOR REPORT – Kate Tierney

We need a lot of help!

- Homecoming Float Coordinator/Decorating Committee – We won last year! The Homecoming parade is Thursday, October 9.
- Spirit Chaperones - we need coverage from parents at all rehearsals.
- Props - We need help building the props for this year's show. We will be building at every Spirit rehearsal.
- Football Game Coordinator - This person helps organize parent volunteers for the football games, makes sure there is water in the stands for the kids during the game, and hands out wristbands to volunteering adults. *Thank you to Adrienne Avallone who volunteered to take this position after the meeting.*
- Cheesecake Fundraising Coordinator(s) – this person or team is responsible for collecting money, placing the order with the fundraising company, coordinating delivery with the fundraising company, verifying the order, coordinating volunteers to help with product distribution, and distributing the product to the students. *Thank you to Shannon Appel and Audrey Albright who volunteered to team up and head this fundraiser after the meeting.*
- Alumni Coordinator – this person is responsible for contacting Alumni regarding JHS Band events, especially Homecoming, as well as heading up a welcome area for alumni on the night of the Homecoming game. *Thank you to Bill Mallette who volunteered to take this position after the meeting.*
- Middle School Night – Thursday, October 2 – Michelle Kellogg (seeshellkell@bellsouth.net) is coordinating this event. We will need a lot of volunteers in 30 minutes to one hour increments. Middle school night is when we invite students from our feeder middle schools to come play with the marching band at the football game. Students get an idea of what high school marching band is like, and it is our biggest recruiting event of the school year.

We need a lot of people to make our band program successful. Please see the contact information for our different activities on the Boosters page of the band's web site, or contact any board member for more information about volunteering.

FUNDRAISING – Michelle Kellogg

Enjoy the City Coupon Books

Last year, we sold 639 books. We have 800 to sell this year. The Winn-Dixie coupons have been replaced by Fresh Market coupons. Unfortunately, those are not accepted by Publix. There are coupons for a free pizza, a free car wash, and a free movie. Technically, our sale ends on August 29, but we will have coupon books on hand until mid-October.

Contact Michelle (seeshellkell@bellsouth.net) to purchase coupon books. Michelle is also planning some days/times for students to sell in front of businesses, including the Jupiter Farms Publix and Lighthouse Cove Adventure Golf. Opportunities will be announced via email, and sign up sheets will be posted for students on the volunteer bulletin board. We will also need one parent per shift to help supervise students.

Cheesecakes

As Kate stated, we still need a coordinator for this fundraiser. It is a typical catalog fundraiser that starts September 19.

Mighty Cold Towels

We still have some Mighty Cold Towels for sale at \$15 each. Many students used these at the summer camps.

Additional Fundraisers

- Sponsorships – This is a year round fundraiser; forms were handed out in class and are available on the [Forms page](#) of the web site.
- Band Concert Program Advertisements and Dedications – These are due October 24. Forms were handed out in class and are available on the [Forms page](#) of the web site.
- Auditorium Seat Plaques – This is a year round fundraiser. Make a donation and a plaque in honor or memory of a person or group that you choose is placed on a seat in the JHS Auditorium. Forms were handed out in class and are available on the [Forms page](#) of the web site.
- Christmas Trees – This is our biggest fundraiser of the year; this year we are selling trees from October 1 through November 5. More information about this fundraiser will be made available in the coming weeks.

BAND DIRECTOR'S REPORT – Mr. Michael Larkin

Smart Music

Smart Music is a program that helps students practice by making it fun. Mr. Larkin showed a video to show how the program can be used. The cost is \$36 per year. Students can play along with music played in class and Solo & Ensemble music. The program allows students to record themselves and then listen to the recording. It visually shows students what they played incorrectly and what they played correctly, and it allows the student to change tempos when just learning new music for the first time. It also provides jazz musicians with music to improvise over. SmartMusic makes it fun to play scales! It can be used for multiple students on the same subscription.

JHS Athletic Booster President – Ernie Cox

Mr. Larkin introduced Ernie Cox to those at the meeting. Ernie spearheaded the turf field project, which has really brought the community together. Ernie has been very supportive of the band program.

Ernie says that he and the Athletic Boosters are really trying to integrate the band with the athletic programs, and they are trying to get the band on the field as much as possible. With the turf field, the band should be able to practice more often because the field won't need to rest.

The band parents thanked Ernie for his support, and Ernie thanked Tom Schulz and Tim Kellogg and their concessions crew for all of the hard work they put in at Warrior Welcome.

The first football game is scheduled for Friday, September 12, and we will have a field dedication ceremony. The major sponsors will have tents, and the town council and staff have been invited. We are trying to make this a big community event. We would like to fill the field with people.

Jupiter Christian will also host their home football games on our field, so there may be more concessions opportunities for the band.

The JHS Athletic Boosters are trying to raise \$100,000 in three weeks to resurface the track.

Ernie also reminded us to support the businesses that donated to the turf field, specifically Tire Kingdom, Jupiter Medical Center and Velocity Community Credit Union.

Please be thinking about how we can further integrate JHS and the community. We want people to think of JHS as the center of the community.

The JHS Athletic Booster meetings are the first Monday of the month at 7 PM in the principal's conference room. The band does have a representative (Tracy Plauche') at those meetings, but all are welcome to attend.

Remember that all donors to the project, no matter how large or small, will be recognized on a plaque on the concessions building. Major sponsors will have larger signage. Stop by the concessions building and view the draft of the plaque (last updated April 23).

Band Trailer

Mr. Larkin would like to purchase a 53' moving trailer at a cost of \$10,000 or less before we go to our first competition on October 11. If anyone knows of one for sale or of a contact person, please let him know. Owning our own trailer will save us the cost of renting UHauls for every competition or off-site performance. It is

also a much better solution logistically and will help us save time loading/unloading at competitions because it has three doors. Lastly, it will provide much needed storage space.

The JHS Athletic Boosters have offered to front us some money to get the truck.

We will need someone with a CDL to drive the cab we will need to rent. If you know of any drivers who are available, please let Mr. Larkin know. Otherwise, we will be contacting driving schools for recent graduates who need hours. Renting a cab is much cheaper than renting three UHauls per competition.

Eventually, we would like to get a custom paint job for the trailer. We will be selling advertising space/sponsorships for the side of the trailer.

The trailer will be self-insured through the district. We will need to pay for the tag.

Remind 101

Mr. Larkin encouraged all parents to take out their phones and subscribe to the appropriate Remind 101 reminders as listed on the white board (and previously in these minutes).

Remember, anything you can do to help Mr. Larkin and the Booster Board so that he can teach music to students, the better the experience for your child! Your assistance allows him to focus on teaching, and his goal is that participation in the JHS Band be a life changing experience for your child.

WINTER PERCUSSION/WINTER GUARD

After marching band season is done in November, we transition to our winter indoor groups. Last year, the Winter Guard took 1st place in the South Florida Winter Guard Association Championships, and the Winter Percussion earned 2nd place in the same circuit. Our goal is to take these groups to the World Championships in Dayton, Ohio, this year.

April 9-11: WGI Percussion World Championships

April 16-18: WGI Color Guard World Championships

Winter Guard

We have prepared a preliminary budget with overestimated costs. It is \$43,000, assuming 18-20 guard members. If divided by 20, this is a Fair Share of approximately \$2100. We would like to charge a regular Fair Share but fundraise the excess to provide the funds to go to Dayton.

Our Principal, Mr. Frank, knows we want to go to Dayton and is very supportive. He understands this goal is "going to the next level" of competition. The ultimate goal is to win in Dayton.

Mr. Larkin encourages parents to check out the Winter Guard and Winter Percussion performances. We do host a Winter Guard competition at JHS at which 50+ color guard groups attend.

Winter Percussion – Cisco Hance, Percussion Director

We have a lot of good things happening at JHS for percussion. The JHS Percussion won the drum line title at FMBC last year. We also restarted Winter Percussion and kept the cost as low as possible to get as many students as possible to participate. It was a very successful program, and the group started at last place but finished at 2nd place to end the season.

We learned a lot with this Winter Percussion season, especially regarding logistics, and Cisco's wife Michelle will be helping him with that and with fundraising this year. They have created budgets (with and without a trip to Dayton) based on last year's experience. They estimate it will cost \$15,000 to run the program without going to World Championships, which would be a Fair Share of approximately \$500 for 30 WP members. The trip to Dayton will cost an estimated additional \$16,125, or an additional \$537.50 per student. Food costs (two meals per day) would be additional.

Michelle has a lot of fundraiser ideas, including a golf tournament, car washes, Go Fund Me, a comedy hypnotist show, a sponsor for the show shirts, etc. Again, they would like to keep the Fair Share at a reasonable cost and fundraise the extra costs of the Dayton trip.

They will hold separate parent meetings for Winter Percussion to be held by Michelle. They would like to grow the parent support of this group.

Winter Percussion is open to ANYONE; students don't even need to play an instrument to be in this group.

Cisco would like to get this program to a national and international level.

Raffle: \$20 gift certificate to Big Apple Pizza was awarded.

FUNDRAISING: CHRISTMAS TREES – Pam Crider

Last year we had \$40,000 in sales of Christmas trees, wreaths, centerpieces, etc. Approximately half of that went to the band program. This is our biggest fundraiser of the year. Sales start on October 1 and end on November 5. Delivery will be December 5-6.

These are VERY nice trees. We have MANY repeat customers.

We have put together a Christmas Tree sales committee, but let Pam know if you'd like to help too.

PROPS – Tim Kellogg

We will be working on Saturday starting at 9 AM to build teepees for the show. Bring your tools! The show does not work without the props, so they need to get built ASAP.

CONCESSIONS – Tim Kellogg

Watch for an email regarding information on how to sign up for concessions. Tim prefers to know ahead of time if you can work a concessions shift for scheduling purposes.

We need to start training new people for next year! We presume the stadium will be packed for the 9/12 dedication of the field.

UNIFORMS – Kate Tierney for Harvey White

Saturday 8/30: Spirit members should bring their shakos (hats) and Vipers (shoes) to rehearsal. Everyone should wear "show hair" to the rehearsal also.

Monday 9/1: Spirit members should be in FULL uniform, and all alterations should be done. Keep in mind that the alteration business is closed on Monday 9/1 for Labor Day.

All Spirit members receive one show shirt as part of the Fair Share, but we recommend students purchase one extra show shirt to use when they have back to back football games and competitions. Family members are also welcome to order show shirts; wear them at football games and competitions to support the band! All instrumentalists (except percussion) must also have at least one pair of gloves; we recommend 1-2 extra pairs. Orders for show shirts and gloves must be submitted NOW.

Review of marching band uniform pieces (for instrumentalists):

- **Jacket**
- **Bibbers** (black overall-style pants)
- **Hat** (sometimes referred to as a "Shako", comes in plastic storage box)
- **Gauntlets** (wrist attachments)
- **Gloves** (for all students except battery and pit sections)
- **Show shirt** (t-shirt specific to current year's show) – or white practice shirt if show shirts have not been distributed yet
- **Black Viper shoes**
- **Black calf-length socks**

All of this information is available on the [band web site](#) on the [Uniforms page](#).

Color Guard uniforms have already been ordered.

Raffle: Pam Crider won one free tennis lesson provided by Big Apple Pizza.

JPAF: Jupiter Performing Arts Fund – Sharon Warwick

JPAF is a fundraising group comprised of former and current band parents. They raise money for the Jupiter public school band programs, provide scholarships to students, and donate refurbished musical instruments to Jupiter public schools.

The JPAF Annual Gala is scheduled for January 24, 2015, at The Borland Center. JPAF is looking for business sponsors. Sponsorships of \$500 and \$1000 will put the business name on their event flyers as well as purchase VIP tickets for the event. See Sharon Warwick for sponsorship letters.

This is a wonderful event, and this year, the JHS Jazz Ensemble will be opening for the headliners. Spread the word! The money that is raised by this event goes right back in to Jupiter schools.

DINE FOR CASH

Mention the JHS Band when you make a purchase at Yo-Way on Military Trail and a portion of your purchase price will be donated back to JHS.

We are looking to partner with more businesses for Dine for Cash opportunities, including Sweet Frog and Big Apple Pizza.

ADJOURNMENT

Michelle Kellogg made a motion, and Bill Mallette seconded it, to adjourn. The meeting was adjourned at 8:30 PM.