

## Warrior Band Boosters General Meeting Minutes

Date: December 12, 2012

Location: JHS Band Room

Meeting called to order: 7:10 pm

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Booster President Stephanie Schulz called the meeting to order. Mr. Larkin is in rehearsal with the concert bands preparing for tomorrow night's concert.

### Approval of Minutes

The minutes from the November 14, 2012, Band Booster meeting were made available previous to this meeting via email and on the band's web site. Kate Tierney made a motion, seconded by Pam Crider, to approve the minutes. The minutes were approved.

### Finance Report – Rose Lynch, Treasurer

Rose provided a budget summary report for review. We are looking pretty good. The report indicates that we have \$10,000 in our account, but \$12,000 of that is prepaid for next year, so we are technically in the red by \$2,000.

Many line items have been closed out, and those are indicated with the word "final" to the left of the line item on the report.

- Christmas Trees - almost done
- Fun Pasta Fundraiser - almost done
- Uniforms - almost done
- Coupon Books - we need to send the check to the vendor. We made \$1,000 on this fundraiser.

### Winter Guard Budget/Fair Share

The budget needs to be lowered to match the number of students in the program (17).

### Spirit of Jupiter Expenses

Our Spirit budget was approximately \$65,000, and our expenses are very close to that. We still have some receipts coming in, but we are still very close to our projected budget.

### Fair Share Calculation Question

Q: Why doesn't the \$50 Fair Share Volunteer Credit destroy the budget?

A: The budget was calculated with the Fair Share credit in mind, using the assumption that no one would qualify for the Fair Share credit.

### Volunteer Coordinator – Stephanie Schulz

We do still have several volunteer positions available.

- **Concert Volunteers:** We need people to sell tickets, guard the side entrance doors, sell additional items (car magnets, Christmas ornaments, etc.), and other odd jobs! We may need volunteers to take tickets at the door, or we may use guard girls for that.

Concert ticket prices are:

\$10 general admission

Seniors, Military w/ ID, Students w/ ID, JHS Students w/ Green Card: \$5

Palm Beach County School District Employees w/ ID, Children under 10, JHS Students w/ Gold

Card: FREE

100% of proceeds go towards the band program and are tax deductible.

- **Bake Sale Donations:** There will be a bake sale at the concert. Please bring any store bought (not handmade) baked goods, water, soda, napkins and/or plates to the band kitchen before the concert. Put your student's name on the donation; Mr. Larkin will give extra credit.

### **Fundraising** – Michelle Kellogg

- **Fun Pasta:** The order just came in, but it needs to be sorted. You can still order online for credit towards your Fair Share, but you will have to pay shipping on your own.
- **Jupiter Jubilee** is scheduled for February 2, 2013 from 11 AM to 5 PM. Proceeds will benefit the Winter Guard.

### **Christmas Trees** – Pam Crider

- Our sales were \$42,000, an increase over last year by about \$2,000. About \$20,000 went into the band account. We sold over 500 trees and had only three complaints.
- Thank you to all of the helpers!

### **Uniforms** - Linda Cassulo & Sue Badgley-Longchamps

Students will pick up cummerbunds and bowties for the concert tomorrow night and turn them in at the end of the night. The same process will be used for Wind Ensemble jackets.

We will be collecting marching band uniforms sometime after the beginning of the year.

## **NEW BUSINESS**

### **South Florida Winter Guard Association (SFWGA) Prelims: March 16 at JHS**

- The SFWGA people in charge of this event will be attending our January Booster meeting to let us know what is expected.
- We will need a lot of volunteers and food donations to make this event a success. This could be a big fundraiser for us.
- It was suggested that we approach Kohl's and Macy's for extra volunteers. JHS students can also earn community service hours.
- It was suggested that we contact Winn Dixie for food.
- We will need volunteers to work concessions, parking, ticket sales, etc. We have also been told that we will need to watch the back doors, as people try to enter the competitions with equipment.
- Performances will be held in the gym. Warm up areas will likely be held in the band room, chorus room, and auditorium. Warm ups are timed.
- We will hold regular committee meetings after the winter break.

### **Constructive Criticism: FMBC**

**Hotel Staff** - Were they given a gratuity? Bellmen and waiters did not appear to get tipped. We paid a lump sum for the hotel. Since this was the first time for us in this hotel, we didn't know that breakfast would be served in a restaurant instead of a conference room. If we use this hotel again next year, we will take gratuities into consideration.

**Bus Drivers** - Were they given a gratuity? Their gratuity was included in the bus price.

High School Practice Field - Great accommodations and hospitality! Stephanie just sent the extra marching shoes back to the school. It was noted that all of the arrangements (practice field, hotel, etc.) were great.

Semi-Finals Field - Is there a way we can give them feedback? Tom Schulz noted that this was the 13th year that semi-finals were held at that school. They had problems because they had a lot of new volunteers involved.

Semi-Finals Lunch/Subs - Getting sandwiches from Publix was a great idea; otherwise, our kids would not have been able to eat in between performances.

### **Constructive Criticism: JTAA Holiday Parade**

Warm Up - Someone needs to be in charge of warming up the band and organizing them into formation. They did warm up and line up, but only just before the start of the parade. They warmed up a little too late.

Guard Uniforms - GREAT idea to have the guard wear their show uniforms! It was strongly suggested that they carry swing flags in the parade next year and do some simple movements to the music.

Planning - The whole parade performance needs to be (or at least look) more planned. Debbie Wiley stated that she discussed with Mr. Larkin adding a parade practice to the Spirit schedule next year. Debbie has also found Christmas music that would be appropriate to play in the parade. Music could be distributed after FMBC. Keep in mind that parade music cannot be rehearsed in class during the school day because there are non-Spirit students in classes.

### **Announcements**

- See Stephanie Schulz (sschulz@bellsouth.net) to volunteer!
- Please bring a donation for the concert bake sale.
- There will be holiday bows for sale at the concert. Half of the proceeds go to the band!
- The Jupiter Performing Arts Fund's (JPAF) signature fundraiser is scheduled for Saturday, January 26 at 7:00 PM at the Lighthouse ArtCenter in Tequesta. For more information, visit JPAF.org.
- JHS Graduation will be held Tuesday, May 21st at the South Florida Fairgrounds. This is a required performance for all 9th, 10th and 11th grade students in Jazz Ensemble, Symphonic Band and Wind Ensemble.

- Fair Share Usage Guidelines

The Booster Board will meet over the break to clearly define guidelines for Fair Share usage. There have been concerns regarding whether or not items like hotel expenses, Busch Gardens tickets and band concert tickets can be paid for using monies the Fair Share accounts. With all of the auditing of band programs going on, we want to make sure we are following school district rules.

We do know at this point that money in the account can be used only for student or chaperone expenses, not parent expenses such as band concert tickets or hotel rooms. We are not sure about items like instrument rentals. We are going to go through each line item in the budget with the school treasurer to be sure we are following the rules.

**Proposed Letter to Mrs. Alligood** - Debbie Wiley

A letter written to Mrs. Alligood by the Board was distributed at the meeting for review. The letter states concerns regarding marching band situations that occurred this fall and proposes the following requests:

- Increase the halftime period when there are extra activities going on so that the marching band can perform its entire show without having to end abruptly because of the halftime clock.
- Asks that football players stay off the field (between the zero yard lines) during halftime so band members don't accidentally run into them.
- Permit the marching band to practice on the football field twice a week during marching season.

Some suggestions for the letter were made, and those will be incorporated. The completed letter will be emailed to Spirit parents tonight. Those who would like to sign the letter can do so at tomorrow night's winter concert. See Debbie Wiley at the concert.

The letter will be given to Mrs. Alligood upon her return to school in January.

The meeting was adjourned at 7:55 PM on motion by Tommy Schulz and seconded by Bill Mallette.