

Warrior Band Boosters General Meeting Minutes

Date: August 15, 2012

Location: JHS Band Room

Booster President Stephanie Schulz called the meeting to order and welcomed everyone.

Introductions

Stephanie introduced board members Kim Maihack (Vice President), Treasurer (Rose Lynch) and Secretary (Debbie Wiley). Stephanie also acknowledged Rose Siebeneck, who has taken over the band's web site and made many updates in the last few weeks.

Mr. Larkin is not available to attend the meeting this evening due to band camp.

Approval of Minutes

The minutes from the May 16, 2012, Band Booster meeting were available at this meeting and on the band's web site. Susan Taylor made a motion, seconded by Rose Siebeneck, to approve the minutes. The minutes were approved.

Finance Report – Rose Lynch

A budget has been established for the 2012-2013 school year, and Fair Share amounts for Marching Band and Concert Band students have been set. Rose distributed a general budget summary report for review.

The budget for Concert Band this year is approximately \$11,000, and the budget for Spirit of Jupiter is approximately \$64,000. Both amounts are reduced from last year.

We've been receiving a lot of Fair Share payments - THANK YOU!

We did receive a Fair Share payment from a Villalobos family, but we don't know the student that matches the payment. If you know who this is, please contact Rose Lynch at JHSBandTreasurer@comcast.net.

Sponsors who donated \$500 or more have not been credited to Fair Share accounts yet. We are working with the JHS Athletic Boosters, who are responsible for getting the banners, to finalize how much students will receive towards their Fair Share. For example, the expenses for a sponsor who donates \$500 might be as follows:

Donation amount =	\$500
4' x 4' banner cost =	- 100
Athletic Boosters fee =	- 50
NET to the band =	\$350
General Band Acct (10%) =	-35
Student's F.S. Credit =	\$315

Similarly, for a \$1000 sponsor:

Donation amount =	\$1000
4' x 8' banner cost =	- 200
<u>Athletic Boosters fee =</u>	<u>- 100</u>
NET to the band =	\$700
<u>General Band Acct (10%) =</u>	<u>- 70</u>
Student's F.S. Credit =	\$630

The split for ALL fundraisers is 90% of the NET profit goes to a student's Fair Share, and the remaining 10% goes to the general band account. This includes the Macy's Shop for a Cause fundraiser and Scrip Gift Cards.

The sponsorships were renamed and revamped based on a evaluation of the cost of what is offered to each sponsor. Last year, the band was actually losing money on large sponsor donations because of the costs associated with the banners.

Volunteer Coordinator Report – Stephanie Schulz

We have 16 seniors this year, which means we have up to 16 families leaving the band program. We would like as many "new" parents to volunteer and work with the senior parents to fill potential holes for next year.

We have many volunteer positions open, including:

- **Assistant Spirit Volunteer Coordinator** - This person will shadow and assist Stephanie this year with coordinating the Spirit rehearsal volunteers and Spirit travel to competitions, etc. This is a big job but it is not difficult.
- **Band Camp Coordinator** - We won't have another camp until next year, but we will need people to help organize them.
- **Concert Program Coordinator** - We would like to sell advertising for our 3-4 concert programs. There are many schools that do this that we could look to for ideas. The first concert is in December, so if we're going to do this, we need to start it soon.
- **Concert Organizer** – We would like to have someone coordinate all aspects of our concerts, from the programs to ticket sales to the bake sale to advertising and promotion. We just need someone to make sure that all of the pieces are ready to go for the concerts.
- **Cheesecake Fundraiser Coordinator** – This requires some organization but is fairly simple; orders are taken from students and placed with the company; orders are received from the company and distributed to students the same day.

Thank you to Monica Cochran and Cricket Scherzer who volunteered to chair this fundraiser after the meeting.

- **Football Game Coordinator** – This person works with a team of approximately 5 volunteers; takes care of serving water in the stands to the students; organizes volunteers/chaperones and medical volunteer to watch and support the kids at the games.
- **Middle School Night Coordinator** - This person works with the middle school band directors and students the night they join the Spirit of Jupiter at a football game. (This year it is October 19th.)
- **Marketing Team** – We are looking for a group of people to create and put up lawn signs near the high school to advertise concerts, deliver flyers to area assisted living facilities to promote the concerts, as well as any other activity that would promote the band and band events.

We are also working on a Volunteer Handbook documenting activity and how it has been run for future volunteers.

If you are interested in any of these position or have any questions, please email Stephanie at sschulz@bellsouth.net.

Saturday Mini-Camp

We will have a show preview, a pizza potluck and skit night at the end of the day's mini-camp. An email will be sent out indicating what each section should bring to share for dinner. Food can be brought at the 1:00 start of camp or at 5:30.

THANKS to the many who have brought in fruit or Gatorade as a result of our last desperate email!

Volunteer Incentive Program.

We have decided to try an incentive program this year to encourage more parents to volunteer. If a parent volunteers 20 hours at band activities, the student's Fair Share will be credited \$50. All hours must be completed before receiving the credit. This applies to both Marching Band and Concert Band Fair Shares. Only one credit is available per student.

If you do volunteer, please be sure to check in with the activity coordinator so that your hours are tracked and credited towards the incentive.

All adult volunteers MUST BE CLEARED in the VIPS system. This must be done EVERY school year, so if you registered at a school last year, you must do it again this year, and you must be registered at every school. Be sure to log your hours in the VIPS system when you volunteer. These hours will not be used for the band's volunteer incentive program, but they do help the high school when applying for district recognition, and volunteers can receive a "golden tomahawk" pin for 100+ hours of volunteering.

Volunteer opportunities are emailed and are also listed on the bulletin board immediately to the right of the band room entry doors from the hall.

It was noted that our role as chaperones is not to teach or correct the kids. If a chaperone encounters a problem with a student or a situation, it should be brought to the attention of Mr. Larkin, and he will take care of it. The exception is medical issues, which chaperones are expected address immediately.

Fundraising - Michelle Kellogg

Fa-La-La Catalog Orders

The product for May's Fa-La-La fundraiser is scheduled to be delivered on September 1st to the band room. Students must turn in the money for their orders before they can take the product. It was suggested that some sort of delivery receipt form be created that the students sign when they pick up their orders.

Thank you to Ansley Cannon who offered to assist Michelle with product distribution.

Mixed Bag Designs

This fundraiser is scheduled to begin Monday, August 27th. Look for catalogs in students' backpacks. If you have any of these bags, bring them to your workplace - they sell themselves!

Cheesecake Fundraiser

Michelle will do this, but she needs help. This is simply collecting orders, turning them in to Treasurer Rose Lynch and helping with distribution.

Christmas Tree Fundraiser

Pam Crider is heading this. She will start distributing contact information in September. Last year, Pam provided contacts of previous sales to graduated students to the freshmen for follow up this year.

Macy's Shop for a Cause

These savings passes are sold for \$5.00 and give the holder 25% off at Macy's all day in the store and online nationwide. Students who volunteer the day of the event can also earn credit towards their Fair Share based on the sales that day.

The deadline for students to order or pay for tickets is Thursday, August 23rd.

Concessions – Tim Kellogg

Tim Kellogg and Tommy Schulz are heading football concessions this year. This is a fun way to volunteer! The more parents involved, the shorter the time shift during the games! We have nine volunteers so far. Tim has sign up sheets available for each game. Assuming there are enough volunteers, Tim will create the schedule so volunteers don't miss two halftimes in a row. Our first game is against Dwyer, which will likely be one of the bigger games of the season.

Monies raised go towards the general band fund, so Concessions benefits the entire band program.

We were able to get a hot dog cart for the visitors side, so we will be cooking on both sides of the field this year.

It was suggested that the food menu be listed on the school's morning announcements so students plan to eat at the game instead of beforehand. Would it be possible to get a robo call out also?

Uniforms - Linda Cassulo

Spirit of Jupiter Uniforms

We have fitted 75 students so far, including over 30 freshmen!

Parents should pick up their child's uniform tonight or tomorrow night from 6:00-8:30 PM if they have not already done so. Parents need to sign the uniform contract at pick up.

Please be sure to order extra gloves, show shirts and garment bags by the end of this week so we can place the order.

There was a question regarding pricing at Westside Cleaners. Sue Badgley-Longchamps said they are not offering a discount to us this year.

Shakos have not been distributed yet. To clean them, wipe them down with an anti-bacterial wipe.

Concert Band Uniforms

After the marching band uniforms are under control, Linda and Sue will start looking at a plan for fitting the concert jackets to Wind Ensemble students.

Chaperone Shirts

Linda and Sue are working on how to do the shirts for volunteers. Information on how to purchase these shirts will be sent out soon.

Monthly Constructive Criticism

July Band Camp

All comments received about the camp were very good; it ran smoothly.

First Aid Meeting - Lisa Summers

There will be a meeting to discuss first aid for anyone who is interested in chaperoning marching band activities. Topics to be covered include:

- common marching season medical problems
- how to wrap ACE bandages
- how to deal with new and recurring injuries
- how to keep kids on the field and off the sidelines
- when to send kids home
- when to call 911
- hands-only CPR
- AED training

The training session will be held on Thursday, August 23rd at 7:30 PM.

It was noted that if students do vomit during rehearsal, it doesn't necessarily mean they need to go home. They should be given Gatorade and cooled at their neck and pulse points. If they are sick a second time, it's a judgment call. If they have a fever, they should be sent home.

New Member Information - Lisa Summers

Lisa met with new Spirit students as New Member Liaison after rehearsal on Monday and Tuesday nights to see how they are doing and find out if they have any questions. She will continue to meet with them throughout the season. The point of these meetings is to help them do well in school and stay happy in Spirit.

Regarding schoolwork, she encouraged them to make a plan every Sunday for the week. Students should have one gallon coolers (not half-gallon) for all camps and rehearsals. The kids go through a lot of water and need to stay hydrated.

Eating healthy meals before camps and rehearsals are very important. Students should try to eat protein, but not eat dairy, to avoid upset stomachs in the heat.

Warrior Welcome

All new students should attend with their parents to this event. The Spirit of Jupiter will perform at the event, and students should be ready for rehearsal that morning at 9:00 AM.

We will also need parent volunteers to sell items at the band table at Warrior Welcome.

Homecoming Float

The theme for this year's Homecoming is "Gods and Goddesses." Last year, the band combined with the theater department to create a float in the Homecoming parade, and we would like to do this again but need someone to chair. We will also need parents to work the Homecoming Carnival the evening of Thursday, October 11th during Spirit rehearsal. We sell desserts to attendees to earn money for the general band fund.

FMBC (Florida Marching Band Coalition) Second Night

FMBC State Championships are November 16-17 in Tampa/St. Pete. The Booster Board has decided that we will plan to stay a second night at FMBC (November 17th) and take the kids to Busch Gardens that Sunday, November 18th, instead of driving through the night and arriving back on campus early Sunday morning.

The Dine for Cash income is going towards the extra costs of staying the second night, including the hotel and U-Haul rental. Dine for Cash will be continued on Friday nights at Duffy's West in September, October and November. The band gets 10% of all proceeds.

Students will pay for their own Busch Gardens tickets, which we can get at a discounted rate through FMBC.

Upcoming Activities

Please note that the calendar on the band's web site is kept up-to-date. It is a Google calendar, so you can link it to your personal Google calendar.

- Saturday, August 18: Warrior Welcome
- Saturday, August 18: Spirit Mini Band Camp
- Tuesdays/Thursdays starting Tuesday, August 21st: Spirit Rehearsals
- Saturday, August 25: Macy's Shop for a Cause
- Saturday, September 1: Spirit Mini Band Camp
- Friday, September 7: First Home Football Game against Dwyer HS

The meeting was adjourned at 8:35 PM on motion by Kate Tierney and seconded by Susan Taylor.