

## **Warrior Band Boosters General Meeting Minutes**

Date: May 16, 2012

Location: JHS Band Room

Meeting called to order: 7:10 pm

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Stephanie Schulz called the meeting to order at 7:10 pm.

### **Approval of Minutes**

The minutes from the April 18, 2012, Band Booster meeting were emailed to boosters prior to this meeting. Claudette Nys made a motion, seconded by Tommy Schulz, to approve the minutes. The minutes were approved.

### **Status of Bands** – Mike Larkin, Director

- The concert bands and jazz ensemble are preparing for their graduation performance.
- Spirit auditions on Tuesday night went very well. We had a great turnout, and the kids had a great attitude. The leadership did a very good job, and the volunteers helped to make everything run smoothly. If it weren't for the volunteers, the kids would not have had the time to play instruments and rehearse last night.
- The Rock Band is playing at Guanabana's on Tuesday, May 22nd at approximately 6:30 pm. They have a good set list prepared. There is no cover charge to attend and listen!

### **Finance Report** – Rose Lynch

Rose prepared and distributed a more detailed financial report for review.

- \$3,100 in camp fees were received last night.
- The fee for coupon books still needs to be paid.
- We did lose money in the discount card fundraiser.
- Rose pointed out that the new report format includes information for fundraisers from the past, and some of those were very successful. She asked if any parents who were around for those fundraisers to provide information to her in the event we want to revisit doing those again. Rose mentioned the following fundraisers: Beach Clean Up, Blomp, Scratch Card Game, and Christmas Ornaments.
- We do have coffee mugs that we can sell next year. It was also suggested that we sell logoed baseball caps.
- It was noted that JPAF expenditures are not included in the budget. For example, the \$6,000 they donated for drill or the money they donated for percussion equipment was not included in the budget.
- Rose also noted that we need to start fundraising and/or start a reserve fund to replace our marching uniforms in the next few years.
- We are also looking for volunteers who would like to write grant applications.
- We are considering selling advertising for our concert programs, but we do need a volunteer (or group of volunteers) to do this.

## **Volunteer Coordinator Report** – Stephanie Schulz

We are in need of many volunteers for the upcoming year, and there are sign up sheets available - feel free to sign up to help! Here are a few of the jobs we need to fill:

- **Football Game Coordinator** – This person works with a team of approximately 5 volunteers; takes care of serving water in the stands to the students; organizes volunteers/chaperones and medical volunteer to watch and support the kids at the games
- NEW POSITION: **Middle School Concert MPAs Coordinator** – The middle school concert MPAs will be held at Jupiter High School on March 15-16, 2013. We will need a committee for this, and we will start on this in August. We will most likely have monthly meetings to start. We will need to supervise/direct visiting bands and plan concessions. The only money we will make from this event is likely to come from concessions.
- NEW POSITION: **Concert Program Coordinator** – As Rose discussed in her finance report, we would like to sell advertising for our 3-4 concert programs. There are many schools that do this that we could look to for ideas. This would be another easy moneymaker for students.
- **Band Camp Coordinator** – The first summer camp is July 16-19, and we need someone to coordinate volunteers, snack breaks, and possibly meals for this camp and for the August 13-18 camp.
- **Concert Organizer** – We would like to have someone coordinate all aspects of our concerts, from the programs to ticket sales to the bake sale to advertising and promotion. We just need someone to make sure that all of the pieces are ready to go for the concerts.
- **Marketing Team** – We are looking for a group of people to create and put up lawn signs near the high school to advertise concerts, deliver flyers to area assisted living facilities to promote the concerts, as well as any other activity that would promote the band and band events.

We are considering requiring volunteering for next year, offering some sort of incentive for volunteering, such as a credit towards fair share. If you have any ideas, please email Stephanie at [sschulz@bellsouth.net](mailto:sschulz@bellsouth.net).

## **Concessions**

The band will be handling concessions for the Friday, May 25th spring football game, and we need volunteers to help set up, sell, cook, and clean up before, during and after the game. Contact Tim Kellogg if you can help.

## **Uniforms**

Fittings for marching uniforms will be held during band camp. Uniforms will be cleaned by students this year during marching season. Linda Cassulo will provide information regarding resources for alterations and cleaning.

The biggest concern is that students will forget their uniforms at events, but the call times are usually so early that if they forget any part of their uniform, there is time to fix the problem.

The Wind Ensemble will use the corded jackets this year.

## **Bylaws**

Stephanie received no proposed changes to the bylaws as drafted. Tommy Schulz made a motion to approve the Bylaws, and Tim Kellogg seconded the motion.

Barry Clayton raised a question as to whether there is a provision in the Bylaws for checks and balances for the receipts and expenditures to monitor the budget vs. the actual spending. For example, what happens if we go over the budget in a certain line item? Barry is wondering if there is a system in place of working to the budget in the bylaws. Barry will draw something up for review and approval.

The motion to approve the Bylaws was passed, with the understanding that an amendment is coming.

### **Fundraisers**

Dates for fall fundraisers have been set:

- Mixed Bag Designs: August 27 – September 6
- Cheesecakes: September 10 – September 25
- Christmas Trees/Wreaths: October 1 – October 31
- Roger Dean Concessions: March (Spring Break)

### **Calendar Items**

- Band Booster Meetings (all on Wednesdays at 7:00 PM in the JHS Band room):

August 15	December 12	April 17
September 19	January 16	May 15
October 17	February 20	
November 14	March 20	
- October 12, 2012: Palm Beach Central HS at Jupiter HS football game – Homecoming
- October 19, 2012: Wellington HS at Jupiter HS football game – Band Middle School Night (where feeder middle schools bring band students to play and sit in the stands with the JHS band)
- November 9, 2012: Atlantic at Jupiter HS football game – Senior Night
- January 17, 2013: Middle school recruiting – JHS band students will visit and play for feeder middle schools
- April 27, 2013 (tentative): Band Banquet at Abacoa Golf Club

### **Monthly Constructive Criticism**

#### **Band Banquet**

- The photo booth was great!
- The DVD was very good. Mr. Larkin can give you a copy if you didn't already receive one at the banquet.
- Next year, we need to give the DJ a play list and make sure he has a strobe light. It was noted that it was Jammin' Jim's *assistant* who worked the banquet instead of Jammin' Jim himself.

#### **New Parent Meeting/Band Open House**

- We lost some parents when the discussion turned towards marching band.
- One incoming parent commented that much of the DVD focused on selling a music program to parents who didn't need the sales job. It was noted that information provided is a means of music advocacy and could provide them with tools to give to others.
- We need to prepare attendees for how long the meeting is (1½-2 hours).
- The kids loved bringing their instruments and playing.
- We need to have all students (including returning ones) sign in, check off which band(s) they are interested in, and give them a packet of forms.

- We need to get student numbers and parent email addresses that night to make it easier to enter students into Charms and to communicate with parents.

### Spirit Interest Meeting

- We need a student to model the marching band and color guard uniforms for parents and have a garment bag available to show them the different pieces of the uniform.
- It was suggested that the drumline perform.
- We need to do a better job directing the kids where they should go vs. where the parents should go upon arrival.

### Concert

- We need to have clear ticket prices advertised before the concert and posted at the concert.

Adults: \$10

Military/Senior/Middle or High school student (with ID): \$5

Elementary school student: Free

School district employees (with ID) and families: Free

We should get some signs printed with the ticket prices.

- We need directional signs to the auditorium.
- We could sell season or pre-sale tickets for all three concerts at the beginning of the year.
- We should look into providing physical tickets and have students take tickets at the door. We could do a tie-in with a business.
- Chorus parents thought they didn't have to pay to attend the concert.
- We need to keep ticketing simple - no free tickets for volunteers.
- We could sell a DVD and/or CD at the concert, not to make money but to have as a keepsake. Mr. Larkin will investigate doing this; we could make a deal and offer a company all three concerts.

### Upcoming Activities

- Spirit Spring Camp: We will need a few chaperones, especially on the two nights and at the start of each rehearsal to accept paperwork.
- Graduation: May 22nd
- July/August Band Camp: We need a coordinator for these camps.

### Fair Share

A concern was raised regarding grades for an extra-curricular activity such as marching band. The marching band is more like a co-curricular activity, and grades do not reflect fair share payment status. Grades are based on attendance and participation.

Mrs. Alligood does a good job of explaining the nuances of allowing for grading in marching band, as well as a fair share requirement. Mr. Larkin will look into changing the wording in the Band Handbook regarding marching band and grades.

### Fundraising

#### Fa La La Fundraiser

Congratulations to Conner Howell, who sold the most items in the Fa La La catalog fundraiser - he wins a smoothie party!

### Magazine Fundraiser

A magazine fundraiser for Spirit of Jupiter members started yesterday (May 15th). Students are to take orders and money. The fundraiser deadline is due Tuesday, May 29th. Orders will be delivered directly to the purchaser. Magazines orders can also be placed online.

### Dine For Cash

We are planning on having three fundraisers at local restaurants, one each during the months of June, July and August.

Congratulations to Matt Clayton and the JHS Boys Volleyball team, who took 6th place in the state out of 121 teams. Almost all team members made 1st or 2nd All-Conference also.

The meeting was adjourned at 8:35 PM.

REMINDER: Jupiter Performing Arts Fund (JPAF) is having a Wine & Cheese interest meeting on Friday, June 1st at 7:00 PM at Bari Axelband's home.